



## **Annual General Meeting of Uckfield Volunteer Centre**

**8<sup>th</sup> November 2023 at Ridgewood Village Hall. Midday to 2pm**

### **Trustees Present:**

Paul Sparks (Chairman); Judith Austin (Manager); Jane Sambrook (Membership); Tricia Pope (Trustee); Ann Coad (Treasurer); Jamie Keddie, Tom Crellin.

### **Members present:**

Bev Pashley, Artytime; Gary King, Ashdown Radio; Samantha Harding, Lydfords Care Home; Malcolm Brewer, Age Concern (Uckfield and District); Johnny Phoenix, Phoenix Health Hub; Sinead, Phoenix Health Hub; Peter Taylor, St Vincent de Paul Society; Peter Selby, Town Councillor; Pat Mayes, Uckfield Singers; Julie Murray, Uckfield Singers; Peter Stopp, SSAFA; David Brown, 4<sup>th</sup> Uckfield Scouts; Sarah McOwan, Age UK East Sussex; Roger Isaacson, Brighter Uckfield; Rosanne Thomas, Headway Sussex; Ian Foster, Headway Sussex; Sean Ring, Fletching Singers; Carole Ring, Fletching Singers; Julia Ring, Fletching Singers.

**1. Welcome** – Paul Sparks welcomed everyone to the AGM.

**2. Apologies** – Care for the Carers; Lorraine Kirkwood, Uckfield Foodbank; Ian Smith, Ashdown Radio; Margaret Dode-Angel, Sussex Support Services; Dominique Greenwood, Acres; Noleen Carpenter, Ditch the Slippers; Lyndsey Pavey, MS Society; David Cole; Holly Goring, Uckfield Town Council; Karen Thorne, Thornes Engineering.

**3. Previous AGM Minutes** – these were approved by all unanimously.

**4. Manager's Report** – Judith Austin reported that it had been a busy year, with more events and more to come. The Centre has been contacted by a wide range of people and there has been a large number of visitors, with an increase on all levels since pre-pandemic.

There are currently 54 voluntary roles on the website.

Judith mentioned Tribe, a new non-profit volunteering platform. She explained that all the Centre's ads will automatically be added to Tribe so members were not required to sign up to it separately. An email confirming this will be sent to members with the option to opt out if they wish.

Judith also mentioned the recent survey about future planning and funding, urging everyone to take part. The short survey can be found on the Uckfield Volunteer Centre website.

The Manager's Report was approved by everyone, with unanimous agreement.

**5. Treasurer's Report** – Ann Coad reported that income had improved but spending was high. She also reported that the Board was working hard on grant funding.

(a) The accounts were approved by all with unanimous agreement.

**6. Chairman's Report** – Paul Sparks thanked everyone for their hard work.

**7. Re-appointment of Trustees** – The list of trustees and their roles were read out - Ann Coad (Treasurer), Patricia Pope (Trustee), Jane Sambrook (Membership Secretary), Jamie Keddie (Trustee), Tom Crellin (Trustee), Judith Austin (Trustee), Paul Meakin (Trustee-absent) and Paul Sparks (Chair). Re-appointment of all Trustees was unanimously agreed by all.

**8. Appointment of Chair, Treasurer, Secretary and Membership Secretary** - Paul Sparks reported that he was standing down as Chair. Tom Crellin was nominated and approved by all members to replace him as Chair. Ann Coad (Treasurer) and Jane Sambrook (membership secretary) were also unanimously approved in their roles.

**9. Change of Constitution** – Judith Austin reported that as the Centre was more than a charitable institution now, updating and protection was required. A few members asked questions about the changes, which were answered and clarified by Tom Crellin. The members gave unanimous approval of the changes required.

**Resolutions:**

1. Agree to form a new CIO charity – **Agreed unanimously**
2. Agree the name of the new CIO will be Wealden Volunteering - **Agreed unanimously**
3. Agree that the new CIO will have the same objectives as UVC with the exception that the area shall be changed to "The CIO will manage volunteering in or around the Wealden area of East Sussex." - **Agreed unanimously**
4. Adopt the constitution of the new CIO - **Agreed unanimously**
5. Agree that the assets and obligations of UVC will be transferred to the new CIO once it is formed - **Agreed unanimously**
6. Agree that UVC will be wound up once the new CIO is formed - **Agreed unanimously**

Tom Crellin proposed a vote of thanks to the outgoing Chair, Paul Sparks.